SUMMER CLEANING CREW CHECKLIST

The following tasks are to be completed in each school:

1. _____ Clean all interior windows and blinds
2. _____ Clean all vents
3. _____ Clean and dust all light fixtures
4. _____ Clean student desks and furniture throughout building
5. _____ Clean walls and cabinets
6. _____ Clean bathroom floors
7. _____ Clean bathroom walls and baseboards/coving
8. _____ Strip and wax tile floors
9. _____ Extract carpets with hot water in classrooms and hallways
10._____ Clean Multi-Purpose room walls
11._____ Clean and dust Multi-Purpose room light fixtures
12._____ Strip and wax Multi-Purpose room floors
13._____ Clean and disinfect Kitchen floor
14._____ Crew details rooms as needed
   (I.E. minor carpet repair, spackle & paint minor holes)